



THIS YEAR'S PARADE WILL BE AT 7:00 PM FRIDAY EVENING – AUGUST 16TH

2024 Richland Community Days Parade Application

Name of Entry: _____

Sponsor of Entry: _____

Primary Contact Name: _____

Phone: _____ Email: _____

Email will be our primary means of contact for all parade instructions and information.

Mailing Address: _____

Type of Entry (check all that apply):

Auxiliary Units (walking)

- Cheerleaders
- Flag Unit
- Honor Guard Unit
- Dance Unit
- Scout Troop
- Sports Group
- Novelty Group

Band Units

- Drum & Bugle
- High School
- Other School
- Pipe Band

Baton Corps

- Mini
- Junior
- Senior

Equestrian Unit

- Group
- Individual
- Unique

Motorized Unit

- Antique Car/Truck – Club
- Classic Car/Truck – Club
- Reproduction Car/Truck
- Antique Car/Truck – Individual
- Classic Car/Truck – Individual
- Business – Car/Truck/Van
- Person of Note in vehicle
- Float

Rescue Squads

- K-9
- Ambulance Unit
- Fire Unit

If you are a walking unit, the total number of walkers _____



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If you are a motorized unit, the vehicle length is _____

If you are a motorized unit, the total number of vehicles _____

If you have a preference in where your unit falls (early or late in line-up, next to another unit, etc.), please attach your request (with details) to your application. Requests are not guaranteed, and can only be honored on applications received prior to application deadline.

PARADE GUIDELINES

The parade is a community event designed to be fun for participants and spectators alike. To assure there are no accidents or injuries we ask the following of all participants.

- All parade participants must check in the McQuaide lot entrance (corner of Eisenhower and Macridge) no earlier than 5:30pm and no later than 6:30pm on the date of the parade (Friday, August 16th). THERE is absolutely **NO PARKING** at this location – the only vehicles permitted are those traveling in the parade.
- **WALKING GROUPS** – one contact person for each walking group should arrive by 5:30pm and meet the rest of their walkers at the Eisenhower entrance of Richland Town Center. Cars dropping off walkers will not be permitted to drive down Eisenhower to check-in. YOUTH UNITS in particular should ensure that there is a coach/leader on site early to greet your members.
- Vehicles are not permitted to follow units in the parade without the pre-approval of the parade coordinators. Approval may be requested for only one vehicle per unit.
- Distribution of candy is permitted - **ALL CANDY MUST BE DISTRIBUTED CURBSIDE BY WALKERS ONLY.**
- Please refrain from the use of paper handouts along the parade route. Most of the paper ends up in our streets and yards.
- Please use caution when operating motor vehicles. Units with children should have a sufficient number of adult supervisors walking with the entry. Walking safety spotters (over 18 years of age) must accompany large vehicles and be positioned at the corners and sides of vehicles to alert the driver of any small children approaching the vehicle.
- Floats and cars with VIP riders must display identification on both sides of the vehicle. Signs are provided by the parade participant, not the parade committee.



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- **NO TRACTOR TRAILERS ARE PERMITTED.** Trucks that transport toxic or combustible materials are also strictly prohibited.
- Marching units must have a banner or sign identification at the head of the unit. Bands are expected to perform throughout the parade route.
- All entries must include a signed release (attached).
- Entries with LIVE animals must provide street cleanup following their animals.
- Please bring plenty of drinking water for your group. August can be very hot and liquid intake is important for the health of your participants.
- **While parade is “en route” a steady flow must be maintained.** No large gaps in the procession – all units must maintain a safe distance between each unit (10-15 feet) but remain in forward motion at all times. This includes units that are performing a routine.
- **Units who report late for lineup will be placed at the end of the parade.**
- Any violators of the rules will be ejected immediately from the parade and barred from future participation.
- There will be no solicitation permitted without prior approval of the parade committee.



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Announcer Notes

Please provide some detailed responses to the following to provide our announcers with information to read as your group passes the Grandstand area.

Please print or type:

Organization Name: _____

Details about vehicle (if applicable): Make _____ Model Year _____

Names of any individuals to highlight:

- _____
- _____
- _____

Where are you from? _____

When was your organization established? _____

List a few of your organization's achievements/unique qualities:

- _____
- _____
- _____
- _____
- _____



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Participant Sponsor Agreement and Release

In consideration of permission for the use of all premises and participation in Richland Community Days, _____ (hereinafter the "Participant"), agrees to release, discharge, and hold harmless: the Township of Richland, its officers, directors, and employees, East Hills Recreation Commission, its officers, directors, employees, and volunteers, Richland Township Fire Department, its officers, directors, employees, and volunteers, and Richland Community Days volunteers from any liability of any nature whatsoever, civil or otherwise, in law or in equity, arising from the Participant's participation designated for Richland Community Days. Participant also agrees to indemnify and hold harmless the aforementioned for any liability it may have to third parties as a result of their use of the premises. Participant understands that this release and indemnity are conditions precedent to their use of the premises and participation in Richland Community Days.

Date

Signature of Participant (or authorized designee)

